

BILL NUMBER: SBW-4-10

TITLE OF BILL: ASSOU Budget Reform

SPONSORS OF BILL: Pro Tempore Marshall

SECONDED BY:

WHEREAS the current ASSOU budgeting process is overly complicated, and

WHEREAS having ASSOU's budgeting process go through the normal SFC process to get funds creates a conflict of interest for half of the members of EAAC, and

WHEREAS ASSOU administrates the Student Incidental Fee allocation process and needs to maintain its budget in order to continue to administrate said process,

BE IT ENACTED THAT the text of Article XI, Section I, Clause I of the ASSOU Bylaws be replaced with the following text:

“Clause I. Budget Committee

- A. The ASSOU recognizes the Budget Committee as a standing committee.
- B. The Budget Committee shall be comprised of the ASSOU President, the ASSOU Director of Administration and Finance, the Senate President Pro-Tempore, and two other Senators appointed by the Senate President Pro-Tempore and approved by the ASSOU Senate.
- C. The purpose of the Budget Committee is to create ASSOU's yearly budget and to advise the Senate on the ASSOU budget.”

BE IT FURTHER ENACTED THAT Article XII, Section VI of the ASSOU Bylaws be struck and that later sections of Article XII be renumbered accordingly.

BE IT FURTHER ENACTED THAT the text of Article XII, Section VII be replaced with the following text:

“Section VII. Director Of Administration And Finance

The Director of Administration and Finance shall be the budget officer for ASSOU. He/she is responsible for keeping timely and accurate records of all financial transactions for ASSOU and also serves as the office manager.

Clause I. Financial Responsibilities

A. The Director of Administration and Finance shall be in charge of administering the ASSOU budget.

B. The Director of Administration and Finance shall present to the ASSOU Senate a monthly financial report based on a reconciliation with the Stevenson Union Office records.

C. He/she shall also prepare the annual ASSOU budget request in cooperation with the Budget Committee and is responsible for presenting it to the SFC.

#### Clause II. Administrative Responsibilities

A. The Director of Administration and Finance serves as the office manager and is responsible for completing the following tasks:

1. Ordering and maintaining office supplies.
2. Taking minutes at Cabinet meetings and distributing said minutes.

B. As appropriate, supervising and evaluating all interns.

#### Clause III. Committee Responsibilities

A. The Director of Administration and Finance shall serve on the following committees:

1. Student Fee Committee
2. ASSOU Budget Committee”

BE IT FURTHER ENACTED THAT Article XVI of the ASSOU Bylaws be replaced with the following text:

“Article XVI: ASSOU Budget Process

#### Section I.

The ASSOU Budget Committee creates a budget.

#### Section II.

The full Senate, upon receiving the budget from the Budget Committee, shall:

- A. vote to pass the budget by a majority vote as reported;
- B. amend the budget and pass by a majority vote;
- C. vote to return the budget to committee, in which case the Budget Committee shall write a new budget.

### Section III.

Upon a majority voting to pass a budget, the budget is sent to the ASSOU President for final approval, who may either sign the budget, in which case the Director of Administration and Finance presents the ASSOU budget to the Student Fee Committee for their accounting; or veto the entire budget and return it to the Senate.

### Section IV.

If vetoed by the ASSOU President, the Senate may either:

- A. Overturn the veto by a two-thirds (2/3) vote of the full seated Senate, in which case the Director must present the ASSOU budget to the SFC;
- B. Amend the budget on the floor of the Senate, re-vote on it and send a new version back to the ASSOU President; or
- C. Return the budget to committee and begin again.

### Section V.

The ASSOU budget must be presented to the SFC on the same date that the Educational Activities Advisory Committee presents its budget to the SFC so that SFC may take ASSOU's budget into account when making decisions on EAAC's budget.

### Section VI.

While the ASSOU shall present its budget to the SFC for informational purposes, the budget shall not be up for deliberation on the floor of the SFC.”

BE IT FURTHER ENACTED THAT all further references to the “Administration and Finance Committee” be replaced with the “Budget Committee.

FIRST READING: \_\_1/19/10\_\_\_\_\_

SECOND READING: \_\_1/26/10\_\_\_\_\_

ACTION OF SENATE: PASSED BY \_\_\_\_\_ OR DID NOT PASS BY \_\_\_\_\_

ACTION OF ASSO PRESIDENT: \_\_\_\_\_